



**OFFICE OF THE REGISTRAR (ACADEMIC & STUDENT AFFAIRS)**

**THIS FORM MUST BE SUBMITTED TO REGISTRAR (ACADEMIC) AT  
THE END OF THE REGISTRAION EXERCISE  
STUDENT REGISTRATION FORM (FRESHERS)**

**SEMESTER ..... ACADEMIC YEAR ..... DATE .....**

**A: STUDENT.S DETAIL**

- i. Name \_\_\_\_\_
- ii. Admission Number \_\_\_\_\_
- li School \_\_\_\_\_

**B: PRESENTATION OF DOCUMENTS.**

- i. Original letter of admissions
- ii. Original & Copy of KCSE/Diploma/  
Degree/Certificate or result slip /transcripts.
- iii Original & Copy of National ID Card.

**C: PRESENTTION OF HEALTH DOCUMENTS**

**D: FINANCIAL OBLIGATION**

Payment of fees and accommodation:

**Bank Slip No.** \_\_\_\_\_

**E: ON-LINE COURSE REGISTRATION**

Number of units registered for  
\_\_\_\_\_

**F: ISSUANCE OF STUDENT IDENTITY CARD**

**FOR OFFICIAL USE ONLY**

**Name of the verifying Admissions**

Officer .....

Sign .....

Date & Stamp .....

**Name of the Medical Officer**

.....

Sign ..... Date & Stamp .....

**Name of the Verifying Finance**

Officer .....

Sign .....

Date & Stamp .....

**Name of the Dean** .....

Sign: ..... Date & Stamp

**Name of Admissions officer** .....

Signature: .....